



Union High School District

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar
Superintendent
Rick Schmitt

SEPTEMBER 5, 2013

THURSDAY, SEPTEMBER 5, 2013
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS 6:00 PM
President Groth called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION 6:01 PM
The Board convened to Closed Session at 6:01 PM to discuss the following:
A. Consideration and/or deliberation of student discipline matters (1 case)
B. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session. (2 issues)
C. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8. Agency Negotiators: Superintendent, Deputy Superintendent, and Associate Superintendents Employee Organizations: San Dieguito Faculty Association / California School Employees Association

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

DISTRICT ADMINISTRATORS / STAFF

Rick Schmitt, Superintendent
Eric Dill, Associate Superintendent, Business Services
Michael Grove, Ed.D., Associate Superintendent / Educational Services
Torrie Norton, Associate Superintendent, Human Resources
Becky Banning, Executive Assistant to the Superintendent / Recording Secretary

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER (ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:32 PM by President Barbara Groth.
4. PLEDGE OF ALLEGIANCE (ITEM 4)
President Groth led the Pledge of Allegiance.

5. REPORT OUT OF CLOSED SESSION (ITEM 5)
The Board met in closed session and approved the recommended expulsion of Student #1204078. Ayes: 4; Noes: 1; (J Salazar); Motion carried.
6. APPROVAL OF MINUTES OF AUGUST 22, 2013; BOARD WORKSHOP AND, REGULAR BOARD MEETING
It was moved by Ms. Beth Hergesheimer, seconded by Ms. Joyce Dalessandro, to approve Minutes of August 22nd, as presented. Motion unanimously carried.

NON-ACTION ITEMS (ITEMS 7 - 10)

7. STUDENT INTRODUCTIONS / UPDATES
 - A. INTRODUCTIONS AND OATH OF OFFICE RICK SCHMITT, SUPERINTENDENT
Superintendent Schmitt introduced the new student board representatives for 2013-14 and administered the “Oath of Office”.
 - B. STUDENT UPDATES STUDENT BOARD REPRESENTATIVES
Students gave updates on events and highlights at their schools.
8. BOARD UPDATES BOARD OF TRUSTEES
All board members attended the Board workshop held just prior to the board meeting.
Trustees Dalessandro, Hergesheimer, and Herman attended Back-to-School Night at Carmel Valley Middle School.
Ms. Joyce Dalessandro – welcomed the student board; attended Mexican-American Education Guidance Association, (MAEGA) fundraiser at Tony’s Jacal, where grants are awarded to SDUHSD graduates; and a Solana Beach City/School Liaison Committee Meeting.
Ms. Amy Herman – Attended a “Parents’ Coffee” at Canyon Crest Academy; the MAEGA fundraiser; and the Solana beach City/School Liaison Committee Meeting.
Ms. Barbara Groth – Attended MAEGA fundraiser night, and stated that the organization raised over \$100,000 last year.
9. SUPERINTENDENT’S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES..... RICK SCHMITT, SUPERINTENDENT
Superintendent Schmitt gave an upate on current enrollment totals at the sites for the start of 2013-14; announced that the recent release of API scores this year reflected an overall increase in test scores for SDUHSD; and reminded the board of an upcoming board workshop on September 19th, where the topic will be Student Achievement.
10. DEPARTMENT UPDATE, SPECIAL EDUCATION CHARLES ADAMS, DIRECTOR
Mr. Adams highlighted successes of the department, including ways in which the department has reduced significant costs to the district. Of notice is the launch of Seaside Prep, a new Non-Public School option for students who until now, had been enrolled in similar (and costly) programs out of town or out of state. Currently, the program serves eight students who require NPS placement. The school is run by internal district staff and is the first of its kind. Director Adams was commended by the board for his leadership and for his presentation.

CONSENT ITEMS.....(ITEMS 11 - 15)

It was moved by Ms. Beth Hergesheimer, seconded by Ms. Joyce Dalessandro, that all consent Items 11 through 15, be approved as listed below. Motion unanimously carried.

11. SUPERINTENDENT

- A. GIFTS AND DONATIONS
(None submitted)
- B. FIELD TRIP REQUESTS
Approval of Field Trip Requests as presented.

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. The Institute for Effective Education (NPS), during the period July 1, 2013 through June 30, 2014.
2. Dependable Nursing, LLC (NPA), during the period July 1, 2013 through June 30, 2014.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Director of Special Education to execute the agreements:

1. Student ID No. 8097144658, for NPA services at Alternative Teaching Strategy Center, during the period July 1, 2013 through June 30, 2014, in the amount of \$89,300.00.
2. Student ID No. 688798, for NPA services at Lindamood-Bell Learning Processes, during the period August 27, 2013 through February 8, 2014, in the amount of \$30,240.00.
3. Student ID No. 688799, for NPA services at Lindamood-Bell Learning Processes, during the period August 27, 2013 through February 8, 2014, in the amount of \$30,240.00.

PUPIL SERVICES

D. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Edhive, Inc., to provide residency check services and support to the Director of Pupil Services and Alternative Programs by participating in School Attendance Review Board (SARB) and administrative hearing panels on an as needed basis, during the period July 1, 2013 through June 30, 2014, at the rate of \$200.00 per hour, to be expended from the General Fund 03-00.

15. BUSINESS / PROPOSITION AA

BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. FieldTurf USA, Inc., to provide annual Advanced Care Program 1 field maintenance services on the La Costa Canyon High School and Torrey Pines High School FieldTurf fields, during the period September 6, 2013 through June 30, 2014 and then continuing until terminated with 30 day notice, at the annual rate of \$5,700.00, to be expended from the General Fund 03-00.
2. Clean Energy Fuels Corp. dba Clean Energy, to provide monthly preventative maintenance services on the Transportation Department's two FM-Q10 compressors, 12 auxiliary panels with hoses, and 6 van air dryers, during the period September 6, 2013 through September 5, 2014 and then continuing until terminated with 30 day notice, at the rates \$12,000.00 per year for the compressors and panels and \$935.00 per year for the dryers, to be expended from the General Fund/Restricted 06-00.
3. Continental Environmental Solutions, Inc., to provide Indoor Air Quality (IAQ) restoration services in San Dieguito Academy's rooms 10 & 12, during the period August 19, 2013 through August 30, 2013, for an estimated amount not to exceed \$5,414.42, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. ADOPTION OF RESOLUTION / COOPERATIVE BID

Adopt the attached resolution authorizing purchasing pursuant to bid and award documents from Desert Sands Unified School District for the purchase of Chromebooks and related operating system software per the pricing structure, terms, and conditions stated in the bid documents, to be expended from the fund to which the purchases are charged.

G. ADOPTION OF RESOLUTION ESTABLISHING GANN LIMIT

Adopt the attached resolution establishing the Gann Limit, which identifies the estimated appropriate limit for the current year and actual appropriations for the preceding year.

H. APPROVAL OF 2013-14 SCHOOL BELL SCHEDULES

Approve the 2013-14 bell schedules for Carmel Valley, Diegueno, Earl Warren, Oak Crest Middle Schools, and Canyon Crest Academy, La Costa Canyon, San Dieguito Academy, Sunset Continuation, and Torrey Pines High Schools, as shown in the attached supplements.

I. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

- 1. Purchase Orders
- 2. Membership Listing

PROPOSITION AA

J. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

- 1. URS Corporation, to provide CEQA Services at La Costa Valley site, during the period September 6, 2013 through March 6, 2014, in the amount of \$52,753.00, to be expended from Building Fund-Prop 39 Fund 21-39.
- 2. Davis Demographic & Planning, Inc., to provide District wide Demographic Services and Projection Study, in the amount of \$26,080.00, to be expended from Capital Facilities Fund 25-19.

K. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

L. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

M. APPROVAL OF CHANGE ORDERS

(None Submitted)

N. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

DISCUSSION / ACTION ITEMS (ITEMS 16 - 20)

16. PROPOSED BOARD POLICY REVISION (1): BP #3270, "SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES (PERSONAL PROPERTY)"

It was moved by Ms. Joyce Dalessandro, seconded by Ms. Amy Herman, to approve the Board Policy Revision #3270, "Sale and Disposal of Books, Equipment and Supplies (Personal Property)", as presented. Motion unanimously carried.

17. PROPOSED BOARD POLICY REVISIONS, PUPIL SERVICES / (7 TOTAL): #5111.1, "DISTRICT RESIDENCY"; #5112.2, "STUDENT LEAVE OF ABSENCE"; #5113.1, "CHRONIC ABSENCE AND TRUANCY"; #5113.2, "WORK PERMITS"; #5116.1, "INTRADISTRICT/OPEN ENROLLMENT"; #5114, "DISCIPLINE"; #5145.11, "QUESTIONING BY LAW ENFORCEMENT"

It was moved by Ms. Beth Hergesheimer seconded by Ms. Joyce Dalessandro , to approve the board policy revision proposals (7), as presented. Motion unanimously carried.

18. PROPOSED BOARD POLICY REVISION, #4320.1, "DESIGNATION OF MANAGEMENT POSITIONS"

It was moved by Ms. Amy Herman, seconded by Ms. Beth Hergesheimer, to approve the board policy revision proposal as presented. Motion unanimously carried.

19. SUFFICIENCY OF INSTRUCTIONAL MATERIALS, 2013-14, / ADOPTION OF RESOLUTION MAKING WRITTEN DETERMINATION THAT EVERY PUPIL HAS SUFFICIENT TEXTBOOKS OR INSTRUCTIONAL MATERIALS

- PUBLIC HEARING – President Groth opened the hearing and called for public comments at 7:13 PM. No comments presented. Hearing closed at 7:13 PM.
- ADOPTION OF RESOLUTION

It was moved by Ms. Beth Hergesheimer, seconded by Ms. Amy, to adopt the Resolution, *Sufficiency of Instructional Materials*, as shown in the attached supplement. Motion unanimously carried.

20. CERTIFICATION OF THE 2012-13 UNAUDITED ACTUAL INCOME AND EXPENDITURES

It was moved by Ms. Beth Hergesheimer, seconded by Ms. Joyce Dalessandro, to certify the 2012-13 Unaudited Actual Income and Expenditures, as shown in the attached supplements. Motion unanimously carried.

INFORMATION ITEMS..... (ITEMS 21 - 28)

21. BUSINESS SERVICES UPDATE..... ERIC DILL, ASSOCIATE SUPERINTENDENT, BUSINESS SVCS

Mr. Dill addressed enrollment projections and "Middle School 5"; and gave an update on Nutrition Services, who has been required by the state to repeat a pilot program this year due to lack of sufficient advertisement last year.

24. HUMAN RESOURCES UPDATE TORRIE NORTON, ASSOCIATE SUPERINTENDENT, HR

Ms. Norton gave an update on the status of staffing numbers, based on student enrollment at the beginning of the school year. Ms. Norton also reminded the board about three upcoming flu shot clinics offered to all district employees.

25. EDUCATIONAL SERVICES UPDATE.....MIKE GROVE, ED.D., ASSOCIATE SUPERINTENDENT, ED SVCS

Dr. Grove reported gave an update on pending new Science standards being adopted by the State Board of Education. The state is in the process of creating a task force who will develop an implementation plan, including new textbooks, in future years.


26. PUBLIC COMMENTS – (None presented)

27. FUTURE AGENDA ITEMS - None discussed.

28. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.

29. CLOSED SESSION – Nothing further to report out of closed session.

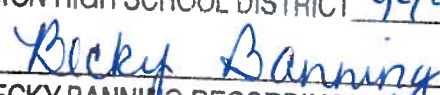
30. ADJOURNMENT OF MEETING - Meeting adjourned at 7:42 PM.


Beth Hergesheimer, Board Clerk

9-19-13
Date


Rick Schmitt, Superintendent

9-19-13
Date

APPROVED IN PUBLIC MEETING OF THE
BOARD OF TRUSTEES OF THE SAN DIEGUITO
UNION HIGH SCHOOL DISTRICT 9-19-13

BECKY BANNING RECORDING SECRETARY
BOARD OF TRUSTEES